

**Resolution of the
Tuolumne County Transportation Council
Policy for Allocations of RSTP Exchange Funds**

- Whereas,** as the Regional Transportation Planning Agency for Tuolumne County, the Tuolumne County Transportation Council (TCTC) is held responsible to manage various federal, state and local funding programs which may include, but are not limited to, the Regional Surface Transportation Program (RSTP) Exchange Funds; and
- Whereas,** the TCTC receives annual apportionments of RSTP Exchange funds, which are deposited into a reserve fund until requests for allocations are received; and
- Whereas,** the TCTC is authorized to allocate these funds to various transportation programs and projects; and
- Whereas,** the TCTC is required to ensure agencies to whom it allocates funds complies with the policies, procedures and requirements of the funding program; and
- Whereas,** the TCTC desires to set a policy for allocations from the RSTP Reserve Fund.

Now, therefore, be it resolved that the Tuolumne County Transportation Council does hereby set the following policies for allocations from the RSTP Reserve Fund:

1. After funding the TCTC Overall Work Program, the TCTC will deposit the remaining balance of their annual apportionments into the RSTP Exchange Reserve Fund and allocate funds on a competitive basis considering regional needs.
2. On an annual basis each Spring, or when funding estimates are available, the TCTC will report on the balance of RSTP Exchange funds available for allocation.
3. The TCTC will maintain a minimum fund balance of RSTP Exchange Funds of at least \$50,000.
4. The TCTC will consider requests for funding allocations from their RSTP Exchange Funds Reserve from the County of Tuolumne and City of Sonora for transportation projects or programs after the annual RSTP funding report and throughout the year or may hold funds in reserves at the TCTC's discretion.
5. TCTC allocations from the RSTP Reserve Fund are made on the condition that the recipient agency complies with all Federal, State and TCTC policies, procedures and requirements pertaining to the use of RSTP Exchange funds, including those described in the most recent TCTC/State Federal Apportionment Exchange Program Agreement, attached hereto and incorporated herein by reference.
6. Requests for allocations shall include a cover letter, project description, scope of work, project schedule and cost estimates. The TCTC will not require a full Project Study Report, but funding request documentation should be appropriate to the scale of the project, as approved by the Executive Director. Requests should specify if up front funding is needed otherwise payments will be made in arrears.
7. Any changes to the approved scope of work, schedule or cost must be submitted to the Executive Director. Small changes in the scope of work, schedule or cost may approved administratively by the Executive Director; large changes must be approved by the TCTC Board.

8. Agencies receiving funding allocations from the TCTC shall be required to have a project specific Allocating Resolution and may be required to have a Master Funding Agreement with the TCTC, depending upon project size and complexity.
9. Financial commitment of TCTC funds will occur only following the execution of an Allocating Resolution specific to the project for which the funds were requested. TCTC funding is limited to the amount established in the Allocating Resolution. Project funding that exceeds the TCTC commitment is the responsibility of the project sponsor, unless reimbursement is approved by the TCTC.
10. Each Allocating Resolution will include project specific information related to reporting, invoicing and payments.
11. Any portion of project work performed prior to the effective project start date identified in the Allocating Resolution must be identified in the project funding request as a reimbursement cost.
12. Upon project completion, project sponsors shall prepare a final payment invoice including actual costs expended on each project receiving TCTC funds, and submit that final invoice to the Executive Director within ninety (90) days following project completion. This final invoice shall include appropriate back up documentation to support the expenditures claimed on the project.
13. Project sponsors shall agree to grant Federal, State and TCTC auditors access to their books and records for the purpose of verifying that funds paid on the project are properly accounted for and proceeds are expended in accordance with the terms of the Allocating Resolution and requirements of the RSTP Exchange Program. All documents shall be available for inspection at any time during project development and for a four-year period from the date of completion of the project.
14. While it is not the intent of the TCTC to audit projects, the TCTC reserves the right to require the project sponsor to submit an audit on their project. Therefore, the project sponsor must agree to conduct and submit an audit on their project, if required by the TCTC.
15. In the event a project sponsor receiving allocations from the TCTC RSTP Reserve Fund fails to use those funds received in accordance with the policies, procedures and requirements for the use of RSTP Exchange Funds and the TCTC Allocating Resolution, the project sponsor may be required to return those funds to the TCTC for credit to the RSTP Reserve Fund.

Passed and Adopted by the Tuolumne County Transportation Council, the Regional Transportation Planning Agency for the Tuolumne County Region, State of California, at a regular meeting of the TCTC held on the 10th day of July 2013 by the following vote:

Ayes:

Noes:

Absent:

Attest:

Michael Ayala, Chair

Darin Grossi, Executive Director



COMMUNITY RESOURCES AGENCY

DAVID GONZALVES, C.B.O.
Director

Administration - Building - County Surveyor - Engineering - Environmental Health - Fleet Services - GIS - Housing - Planning - Roads - Solid Waste

June 14, 2017

Mr. Darin Grossi
Executive Director
Tuolumne County Transportation Council
2 South Green Street
Sonora, CA 95370

48 Yaney Avenue, Sonora
Mailing: 2 S. Green Street
Sonora, CA 95370
(209) 533-5633
(209) 536-1622 (Fleet)
(209) 533-5616 (fax)
(209) 533-5909 (fax - EHD)
(209) 588-9064 (fax - Fleet)
(209) 533-5698 (fax - Roads)
www.tuolumnecounty.ca.gov

RE: Request for \$141,507 of Regional Surface Transportation Program (RSTP) Exchange Funds for Fiscal Year 17/18

Dear Mr. Grossi:

The Tuolumne County Transportation Council (TCTC) announced that RSTP Exchange Funds were available to the County of Tuolumne and City of Sonora for transportation projects on June 14, 2017. The TCTC had advised that it anticipated approximately \$141,507 in RSTP Exchange funds to be available for such projects.

The County is anticipating using these funds in accordance with Section 133 of Title 23 of the United States Code for projects as listed in the fiscal year 17/18 budget. Such projects would include, but not limited to, construction of a new bridge on location on a federal-aid highway, capital and operating costs for traffic monitoring, management, and control facilities and programs, and control of noxious weeds and aquatic noxious weeds and establishment of native species in accordance to Section 329.

Thank you for your attention to this matter and please do not hesitate to contact me if you have any questions concerning this matter.

Thank you,

A handwritten signature in blue ink, appearing to read "Tanya", followed by a long horizontal line.

Tanya Allen, P.E.
Supervising Engineer

CITY OF SONORA - FUNDING REQUEST

PROJECT DESCRIPTION

The City of Sonora is requesting funds to assist with the overlay of Mono Way from just east of Restano Way (that portion that was included in the Washington Street overlay in 2015) to the point of termination of the overlay as part of the Mono Greenley intersection project at Sanguinetti Road (see attached exhibit). With the completion of this segment, an overlay will have been completed from Highway 49/Stockton Road (overlay completed by CalTrans) along Washington Street to Mono Way via Restano Way and along Mono Way to Fir Drive (City limits).

PROJECT COST


The City Engineer has estimated the project cost to be \$200,000 without any contingency (see attached estimate). Adding a ten percent contingency would increase the overall cost to \$220,000.

SCHEDULE

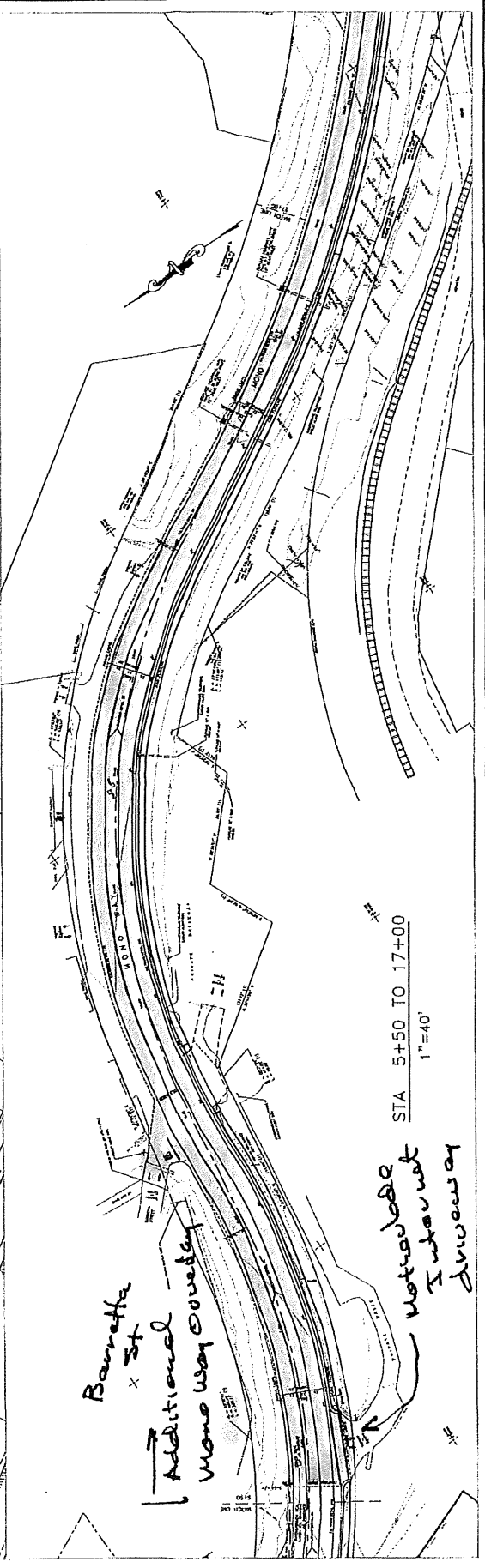
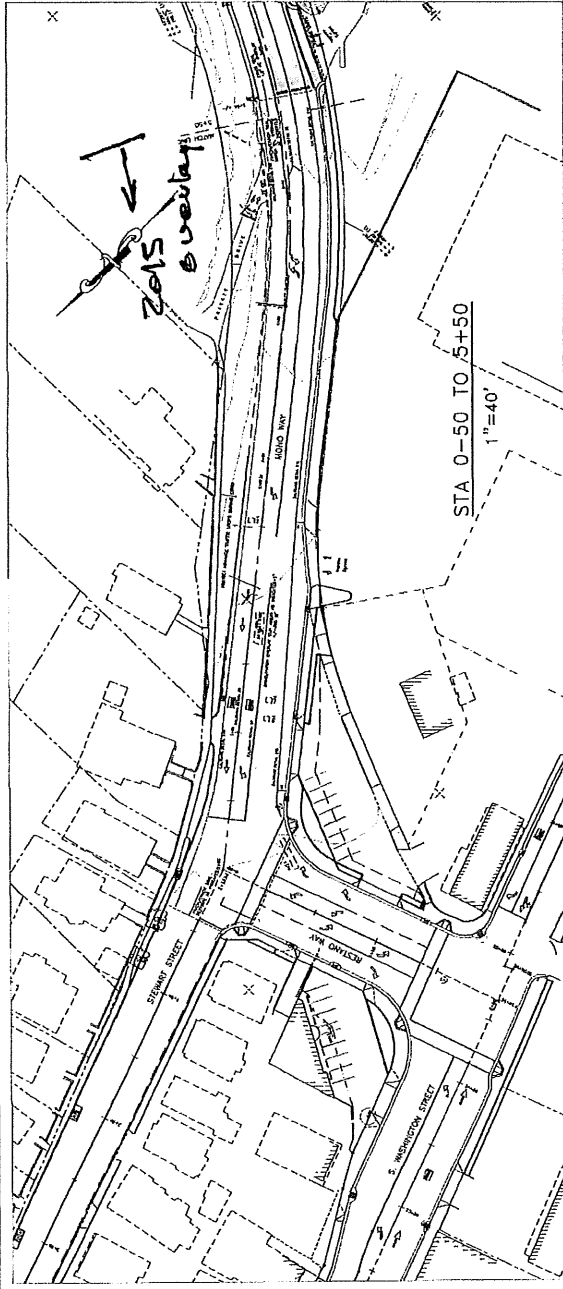
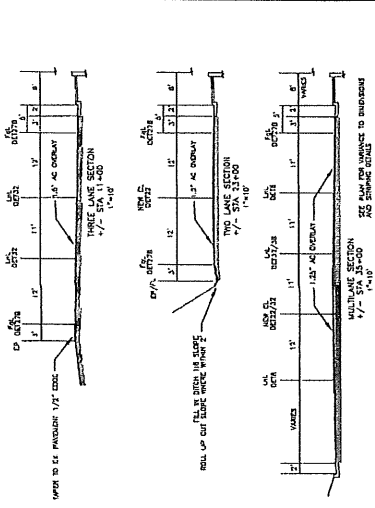
This work would be added to the Mono Greenley intersection project by change order and completed as part of that project. The Mono Greenley project is projected to be completed by mid-October 2017.

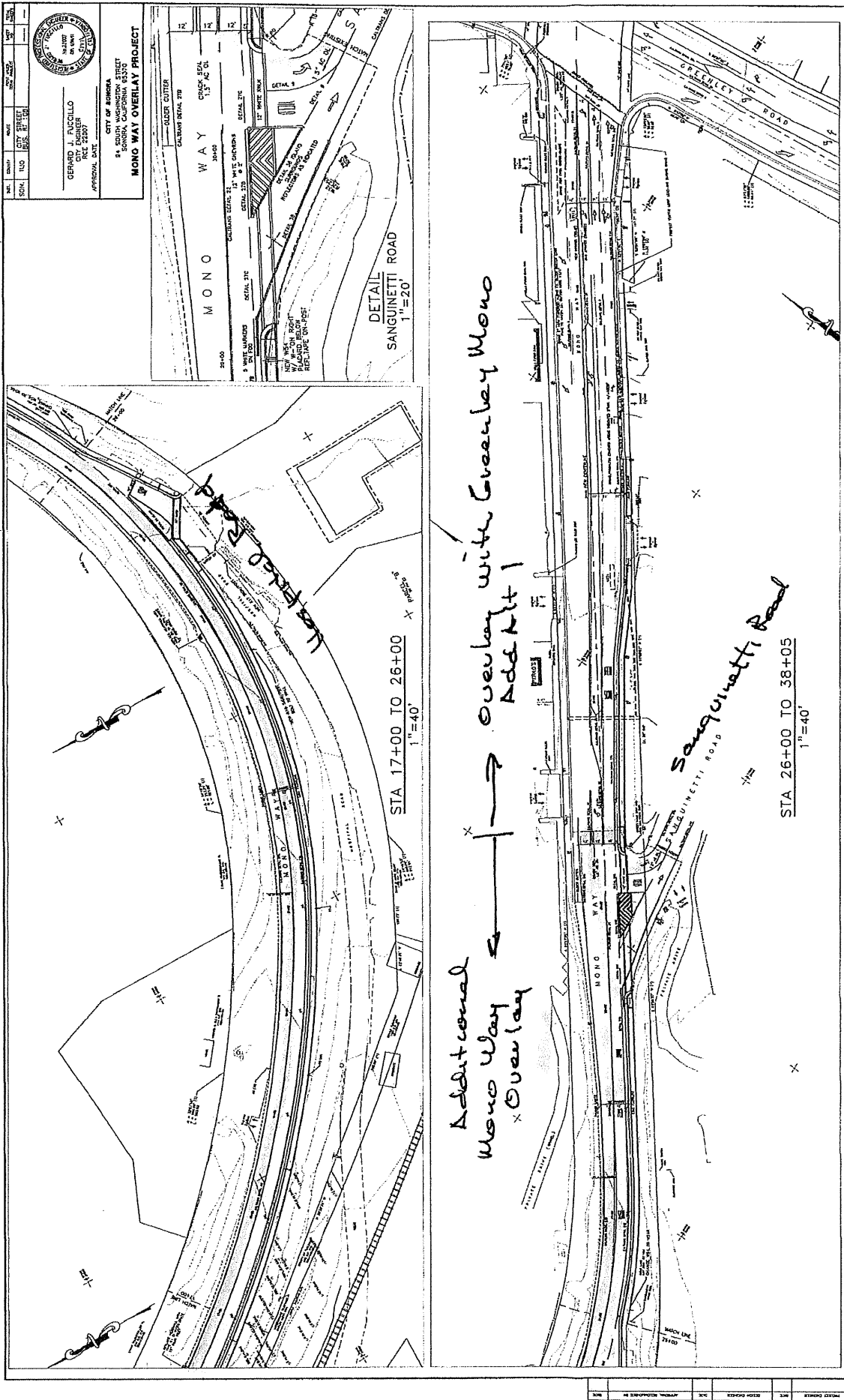
FUNDING REQUEST

The City has \$180,000 in Gas Tax funds that are available. Given a project cost estimate of \$220,000, the City is requesting \$40,000 in funds from the TCTC.

DATE	DESIGNED	AMOUNT	DATE	DATE
10/1/17	10/1/17	10/1/17	10/1/17	10/1/17
				
GERARDO J. FUCICILLO CITY ENGINEER APPROVAL DATE:				

CITY OF SONOMA
 94 SOUTH WASHINGTON STREET
 SONOMA, CALIFORNIA 94960
MONO WAY OVERLAY PROJECT



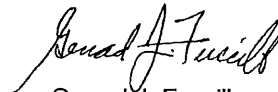


MONO WAY OVERLAY PROJECT CE-2/2

Guesstimate of Additional Mono Way Overlay Changeorder to Greenley/Mono Project
 Mono Way Sta 5+60 (300LF W of Barretta St) to 30+60 (Sanguinetti Road) 2500 LF

NO.	ITEM	QUANTITY	UNIT	UNIT PRICE	EXTENSION
1.	1-1/2" AC Overlay w/edge grinding	865	TON	\$175.00	\$151,375.00
2.	Striping/Markings	1	LS	\$12,000.00	\$12,000.00
3	Increased Night-time Traffic Control 2 nights	1	LS	\$20,000.00	\$20,000.00
4.	Overlay Preparation - Crack seal	1	LS	\$10,000.00	\$10,000.00
5.	Increased Overhead	1	LS	\$6,000.00	\$6,000.00
					=====
Total					\$199,375.00
Roundup					\$200,000.00

Sta 5+60 is at the driveway to Motherlode Internet where the last overlay terminated
 AC quantities include intersections Barretta St, Hospital Road, Sanguinetti Road- See exhibits
 Prices based upon Greenley/Mono Intersection bid and assumes work is done with project.


 Gerard J. Fuccillo
 06/15/17

No. 570-18

**Resolution of the
Tuolumne County Transportation Council**
Allocating RSTP Exchange Funds to the City of Sonora Projects

- Whereas,** on June 14, 2017, the Tuolumne County Transportation Council announced that a total of \$141,507 in Regional Surface Transportation Program (RSTP) Exchange Reserve Funds will be available for allocation to projects in Fiscal Year 2017/18; and
- Whereas,** on July 19, 2017, the Executive Director received a Request for a \$40,000 Allocation of RSTP Exchange from the City of Sonora to assist in funding the Overlay of Mono Way from just east of Restano Way.
- Whereas,** therefore TCTC will allocate \$40,000 for the City of Sonora's FY17/18 request for the Overlay of Mono Way from east Restano Way. The project cost is estimated as \$220,000 including a \$20,000 contingency and will be added to the Mono Greenley intersection project scheduled to be completed by October 2017.
- Whereas,** the Mono Way Overlay project is eligible for the TCTC's RSTP Exchange Reserve Funding by meeting the criteria of the programs; and
- Now, therefore, be it resolved** that the Tuolumne County Transportation Council does hereby allocate \$40,000 from their RSTP Exchange Funds Reserves to the City of Sonora to cover part of the cost of the Overlay of Mono Way from east of Restano Way.

Be it further resolved that the Tuolumne County Transportation Council makes this allocation on the condition that the City of Sonora complies with the requirements for the use of RSTP Exchange funds.

Passed and Adopted by the Tuolumne County Transportation Council, the Regional Transportation Planning Agency for the Tuolumne County Region, State of California, at a regular meeting of the TCTC held on the 9th day of August 2017 by the following vote:

Ayes:

Noes:

Absent:

Attest:

Michael Ayala, Chair

Darin Grossi, Executive Director

No. 571-18

**Resolution of the
Tuolumne County Transportation Council**

Allocating RSTP Exchange Funds to the County of Tuolumne for
Eligible Projects of the RSTP Exchange Program, as approved by the TCTC Executive Director

- Whereas,** on June 14, 2017, the Tuolumne County Transportation Council announced that a total of \$141,507 in Regional Surface Transportation Program (RSTP) Exchange Reserve Funds will be available for allocation to projects in Fiscal Year 2017/18; and
- Whereas,** on June 14, 2017, the Executive Director received a Request for Allocation of RSTP Exchange Reserves from the County Community Resources Agency for these funds; and
- Whereas,** the County's Request for Allocation included \$141,507 of the available RSTP funds allocated to cover projects in accordance with section 133 of Title 23 of the United States Code for projects as listed in the fiscal year 17/18 budget, such projects to include, but not limit to, construction of a new bridge on location on a federal –aid highway, capital and operating costs for traffic monitoring, management, and control facilities and programs, and control of noxious weeds and aquatic noxious weeds and establishment of native species in accordance to Section 329, leaving a zero balance in available funds; and

Now, therefore, be it resolved that the Tuolumne County Transportation Council does hereby allocate \$101,507 from their RSTP Exchange Funds Reserves to the County of Tuolumne to eligible projects of the RSTP Exchange Program as approved by the TCTC Executive Director.

Be it further resolved that the Tuolumne County Transportation Council makes this allocation on the condition that the County complies with the requirements for the use of RSTP Exchange funds.

Be it further resolved that this funding allocation incorporates the terms and conditions included in Master Funding Agreement No. MFA-CO-1 between the County of Tuolumne and TCTC.

Passed and Adopted by the Tuolumne County Transportation Council, the Regional Transportation Planning Agency for the Tuolumne County Region, State of California, at a regular meeting of the TCTC held on the 9th day of August 2017 by the following vote:

Ayes:

Noes:

Absent:

Attest:

Michael Ayala, Chair

Darin Grossi, Executive Director