WOOD RODGERS
BUILDING RELATIONSHIPS ONE PROJECT AT A TIME

October 2, 2017

Mr. Darin Grossi (dgrossi@co.tuolumne.ca.us)
Tuolumne County Transportation Council (TCTC)
2 South Green Street
Sonora, CA 95370

RE: Proposal — Washington Street Improvements
Active Transportation Program Grant Preparation

Dear Mr. Grossi:

As requested, this letter contains the scope, proposed budget, and proposed schedule for the SR 49/Washington Street Project. As discussed, the project generally entails developing a proposed scope, preliminary cost estimate, and Active Transportation Program (ATP) grant application for a project to improve pedestrian safety and mobility along SR 49/Washington Street through historic Sonora.

It is our understanding that the project will be consistent with drawings as depicted on page 3-20 of the *Vision Sonora* document. We also understand that the City of Sonora (City) and Caltrans will both have key roles in project approval. It is further understood that through the stakeholder and public engagement process that this concept may be modified. Specifically, we anticipate some consideration for enhanced crosswalks, flashing beacons or other sidewalk considerations.

The goal of the project is to have a completed ATP grant application that could be submitted for consideration in the 2018 ATP call for projects from the California Transportation Commission; anticipated in February 2018. This will be accomplished through our existing On-Call Agreement and the specific Scope of Work below:

TASK 1 – AGENCY COORDINATION AND MANAGEMENT

This Task entails agency meetings and coordination activities including preparation of agendas and minutes. The Task also includes management of the project's scope, budget, and schedule. We anticipate one (1) field review meeting, one (1) meeting with Caltrans, TCTC, and the City, and up to three (3) additional meetings with TCTC and the City.

Budget = $5,850

TASK 2 – DEVELOP CONCEPT ALTERNATIVES

Wood Rodgers will use Figure 3-26 from page 3-20 of the *Vision Sonora* document as a starting point. Utilizing the current concept, Wood Rodgers will explore potential alternatives, and prepare exhibits of options that could be considered. These exhibits would include items such as bulb-outs, samples of enhanced crosswalks and ADA considerations, decorative lighting ideas, landscape/hardscape concepts, etc. The idea would be that stakeholders/public could use the concepts and exhibits to demonstrate preferences, and better define the proposed improvements. If at all possible, TCTC could provide an electronic copy of Figure 3/26 which would expedite and enhance this Task.

Budget = $6,350

TASK 3 – STAKEHOLDER/PUBLIC MEETINGS

The Wood Rodgers Team will attend one (1) stakeholder meeting to present the concept and alternatives per the previous Task. Wood Rodgers assumes that this presentation will occur at a *Vision Sonora* meeting. All logistics and advertisement for the presentation will be by TCTC. Wood Rodgers will also present the preferred alternative to City staff and council prior to development of Task 5.

Budget = $3,000

TASK 4 – CONCEPT REFINEMENT AND COST ESTIMATE

Using input from the public and stakeholder meetings, Wood Rodgers will develop a Final Concept for use in the grant application. The concept will be of appropriate detail to accurately define the project, serve as the basis for the preliminary cost estimate, and for use in the grant application. Under this Task, a preliminary cost estimate will be prepared for use in the grant application.

Budget = $7,600

TASK 5 – PREPARE ATP GRANT APPLICATION

Wood Rodgers will utilize the above information, concept, and cost estimates to prepare a grant application for submittal to the 2018 ATP. The application will be prepared utilizing the application form set forth in the program guidelines, and will include exhibits or renderings deemed appropriate to improve and enhance the application.

Budget = $4,500

REIMBURSABLE ITEMS

Reimbursable items include mileage, reproduction, per diem, etc. and will be paid at the actual cost.

Budget = $750

TOTAL BUDGET = $28,050

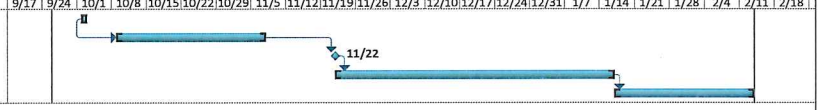
Wood Rodgers will deliver the above Scope of Work, for a not-to-exceed without approval, amount of $28,050. It is understood that this will be consistent with all terms of our approved Master Agreement. Should you have any questions, please contact me at (916) 826-6420 or via email at mrayback@WoodRodgers.com.

Sincerely,
WOOD RODGERS, INC.

Mark Rayback, PE, QSD/QSP
Vice President

SR 49/Washington Street
ATP Grant Project

ID	Task Mo	Task Name	Duration	Start	Finish	Predecessors
1		Task 1 - Agency Coordination and Management	1 day?	Mon 10/2/17	Mon 10/2/17	
2		Task 2 - Develop Concept Alternatives	22 days	Mon 10/9/17	Tue 11/7/17	1SS+5 days
3		Task 3 - Stakeholder/Public Meeting	0 days	Wed 11/22/17	Wed 11/22/17	2FS+10 days
4		Task 4 - Concept Refinement and Cost Estimate	40 days	Wed 11/22/17	Tue 1/16/18	3
5		Task 5 - Prepare ATP Grant Application	20 days	Wed 1/17/18	Tue 2/13/18	4



Project: Project1
Date: Tue 9/26/17

Task		Project Summary		Inactive Milestone		Manual Summary Rollup		Deadline			
Split		External Tasks		Inactive Summary		Manual Summary		Progress			
Milestone		External Milestone		Manual Task		Start-only					
Summary		Inactive Task		Duration-only		Finish-only					