

# *Tuolumne County Transit Agency*

## *June 10, 2020 Meeting Minutes*

The June 10, 2020 meeting of the Tuolumne County Transit Agency (TCTA) was called to order at 3:02 p.m. by Chairman Michael Ayala. Also, in attendance were Councilmember John Gray; Councilmember Jim Garaventa; Councilmember Ryan Campbell; Executive Director Darin Grossi; Laura Shinn, Senior Administrative Analyst; Tyler Summersett, Sr. Transportation Planner and Assistant to the Executive Director, Denise Bergamaschi.

Gregoria Ponce' and Dan McElhinney were present at today's meeting representing Caltrans District 10.

- 1. Oral communication (15 minutes) to allow the public to speak on any item not on the printed agenda.**

There was no Oral Communication at today's meeting.

### **Consent Calendar:**

- 2. Approval of the May 13<sup>th</sup> /20<sup>th</sup>, 2020 Meeting Minutes.**

Councilmember John Gray moved to approve the May meeting minutes as presented.

Councilmember Garaventa seconded the motion.

Motion approved with a 4-0 vote.

### **Regular Agenda:**

- 3. Adopt Resolution 58-20 approving the Tuolumne County Transit Agency (TCTA) FY 19/20 Year End Budget Revision and recognizing \$351,289 in unanticipated revenues from the CARES ACT. This item requires a 4/5ths vote.**

Executive Director Grossi informed Council Members that this item is being brought back from last month's meeting. He added that the budgets reflect projects that have not yet been completed but are still moving forward in the 20/21 budget due to the anticipated CARES funds. He also added that there has been a decrease in revenue due to COVID19 – low ridership as well as with advertising. He also added that staff is holding back on spending in that the current vacancy of Sr. Transportation Planner will not be filled at this time. He informed Council Members that transit is in a good place with the budget at this time.

There were no questions or public comment.

**\*\*\* 3:10 p.m. – at this time Councilmember Such joined the meeting via Zoom.**

*Councilmember Gray moved to approve adopting Resolution 58-20 approving the Tuolumne County Transit Agency (TCTA) FY 19/20 Year End Budget Revision and recognizing \$351,289 in unanticipated revenues from the CARES ACT.*

*Councilmember Campbell seconded the motion.*

*Motion approved with a 5-0 vote.*

**4. Adopt Resolution 56-20 approving the TCTA -Public Transportation Budget for Fiscal Year 20/21.**

Executive Director Grossi informed Council Members that the budget is looking good. He added that CARES funds are not included because he is not 100% certain about receiving those dollars. He pointed out that there is a meeting taking place next week with regards to the CARES funds. Executive Grossi also added that there will be a 2% increase from Storer along with a 3.5% increase for the transit facility. He stated that at this time, the vacancy of a second Sr. Transportation Planner is on freeze for now but, the Mobility Manager position is still available due to it being grant funded. He also added that \$68,000 has been set aside for YARTS. Mr. Grossi also added that Route 1 will be back in-service effective July 1<sup>st</sup> which should help costs.

Discussion ensued.

There were no questions or public comments for this item.

*Councilmember Garaventa moved to approve Adopt Resolution 56-20 approving the TCTA - Public Transportation Budget for Fiscal Year 20/21.*

*Councilmember Gray seconded the motion.*

*Motion approved with a 5-0 vote.*

**5. Approval and execution of an Agreement with W.H. Breshears for Card Lock Fueling Services.**

Executive Director Grossi informed Council Members that transit goes to bid every few years with the County on the fuel contract in order to get a better rate – but, still maintain separate contracts. He added that using Breshears is very convenient as it is next to the transit facility.

There were no questions or public comment for this item.

*Councilmember Campbell moved to approve and execute an Agreement with W.H. Breshears for Card Lock Fueling Services.*

*Councilmember Garaventa seconded the motion.*

*Motion approved with a 5-0 vote.*

**6. Approval and execution of a two-year Lease Agreement Extension with the Martin Revocable Trust-2006 for the Transit Facility located at 13033 Sanguinetti Road.**

Executive Director Grossi informed Council Members that Tuolumne County Transit has leased their current location since 2009 and it has worked out well. He added that this year there is a 3.5% increase. Mr. Grossi also added that Storer has one year remaining on their contract and that if a new vendor is selected, this facility would be ready to go. He also informed Council Members that the generator has been installed but that additional parts are required as the panel box is not equipped to handle it.

There were no questions or public comments for this item.

*Councilmember Gray moved to approve and execute of a two-year Lease Agreement Extension with the Martin Revocable Trust-2006 for the Transit Facility located at 13033 Sanguinetti Road.*

*Councilmember Campbell seconded the motion.*

*Motion approved with a 5-0 vote.*

**7. Presentation of Draft Coordinated Public Transit-Human Services Transportation Plan.**

Sr. Transportation Planner presented a PowerPoint presentation on the Plan and the steps that were taken to put together. He added that staff worked with Amador and Calaveras counties as well as the SSTAC, Columbia College, Calaveras Connect and other transportation outlets. He also informed Council Members that staff kicked off this plan before the COVID 19 pandemic took place. Heather Meninger and Dennis Brooks with AMMA were present via Zoom and discussed the Plan. They stated that post-COVID, the message is “flexibility”. They added that the TRIP program should grow, and more information should be available for that service. The also added that there needs to be more outreach to “gatekeepers” of target audiences.

Discussion ensued.

There was no action required for this item as it was for informational purposes.

**8. Update on Tuolumne County Transit Service during COVID-19. (On-going agenda item).**

Executive Director Grossi informed Council Members that this will be an on-going item. He added that services have been adjusted accordingly to deal with the decline in ridership and service hours – adding also that it is important to stay in the required range. He also stated that Storer has asked for reconsideration of routes and that he is hoping to present the May invoice at the July meeting for discussion.

Discussion ensued.

There was no action required for this item as it was for informational purposes.

**9. Reports**

Executive Director Grossi reported that he will be discussing YARTS at a meeting this upcoming Monday adding that he is concerned about funding and ridership of the service. He also discussed cuts to Black Oak and Groveland from the service.

Sr. Transportation Planner, Tyler Summersett reported that he has been listening to the YARTS JPA Meetings and that it was voted to reinstate the service – he also added that Yosemite will be opening tomorrow at 50% capacity and that they are asking visitors to book on-line

*There being no further items to discuss, the meeting was adjourned at 3:43 p.m.*

*Respectfully Submitted,*

*Denise A. Bergamaschi*

*Assistant to the Executive Director*