

# CENTRAL SIERRA PLUG-IN ELECTRIC VEHICLE COORDINATING COUNCIL

## Final Draft Charter

### **Mission**

*It is the mission of the Central Sierra Plug-in Electric Vehicle Coordinating Council to implement a regional plug-in electric vehicle strategic plan that supports an integrated transportation system through collaboration, information sharing, and market development.*

### **Purpose of the Coordinating Council**

The purpose of the Central Sierra - Plug-in Electric Vehicle Coordinating Council (CS-PEVCC) is to cooperatively develop an interregional Plug-in Electric Vehicle (PEV) Readiness Plan to ensure there is a sufficient network of plug-in electric vehicle (PEV) infrastructure to meet the anticipated electric vehicle demand. The CS-PEVCC will be developed as part of the California Energy Commission's (CEC) grant solicitation requirements and will ensure compliance with the California Energy Commission's policy objectives.

The CS-PEVCC will review the regional readiness plan, share findings, and best practices, ensure projects are relevant and timely, and provide guidance on the approach and methodology of planning efforts. The CS-PEVCC will review the various planning and policy considerations necessary to the development of a regional PEV readiness plan, make critical decisions throughout the process, including but not limited to the following: the study methodology, the data to be utilized, and how to incorporate regional efforts into the larger statewide plans.

### **Goals of the Coordinating Council**

The Central Sierra - PEVCC will ensure that the following goals are met:

**Goal 1:** Develop regional guidelines for PEV infrastructure deployment for single and multi-dwelling units, commercial and public areas, and fast charging stations in strategic locations.

**Goal 2:** Develop regional charging station infrastructure location identification, quantity and investment required to implement the installation of the infrastructure. Locations include public access on public property, commercial property, highway corridors, and workplaces.

**Goal 3:** Develop regional planning data, including the use of previous studies, employer/workplace engagement, transportation studies, and estimates of PEV deployment, to support infrastructure deployment and collect data on consumer charging behavior.

**Goal 4:** Develop a plan for PEV friendly buildings including pre-installation checklists and streamlining of permitting, installation, and the inspection process.

**Goal 5:** Develop a PEV education, public outreach, and promotion plans on the benefits of PEV's.

**Goal 6:** Develop a plan to accelerate PEV adoption in private commercial fleets and public transportation fleets.

**Goal 7:** Estimate greenhouse gas emissions reductions from PEVs in the region.

**Goal 8:** Share best practices with other agencies, regions, sovereign Tribal Nations for PEV infrastructure permitting, installation, deployment, maintenance, and inspection.

**Goal 9:** Ensure that PEV readiness is addressed in the deployment in residential, commercial, multi-family dwelling, and the workplace.

**Goal 10:** Create and publish on TCTC's website a timely set of recommendations and best practices to help guide on-going specific transportation planning efforts.

**Goal 11:** Integrate the plug-in electric vehicle infrastructure projects into the regional transportation plans.

**Goal 12:** After the completion of the California Energy Commission grant, CS-PEVCC will continue to meet in order to implement the Readiness Plan and seek more grant funding.

### **Composition and Roles of the Coordinating Council**

The Central Sierra - Plug-in Electric Vehicles Coordinating Council (CS-PEVCC) will consist of the following five steering committee members with the following domains of activities.

- Tuolumne County Transportation Council (TCTC) - Administration, Oversight, Project review
- Calaveras Council of Governments - Project review
- Amador County Transportation Commission - Project review
- Alpine County - Project review
- Caltrans - Project review

The goal of this task is to increase awareness and interest in Electric Vehicles in the Central Sierra Region. The PEV Coordinating Council will be a venue for stakeholders in the Central Sierra Region to discuss challenges, best practices, and provide input on the development of the Central Sierra ZEV plan.

The CS - PEVCC will encourage participation from new coalition partners who wish to join, but new members must provide a Letter of Support from their executive director and/or governing authority. It is anticipated that additional groups will be consulted on an ad-hoc basis as the project progresses. The following groups may be asked to share resources and/or participate as needed:

- Counties: information sharing, collaboration;
- Cities: information sharing, collaboration;
- PG&E and other utilities;
- Business associations, vehicle original equipment manufacturers, non-profits, California State agencies, equipment manufacturers, electric vehicle infrastructure providers and installers.

As the project evolves, other stakeholders may be included, particularly other private and non-profit groups with specific knowledge of the plug-in electric field.

The TCTC will accept and administer any award(s) provided by the California Energy Commission on behalf of the CS - PEVCC. CS-PEVCC members will be responsible for reporting to their boards and seeking approvals to obtain funds and implement planning programs.

### **Meetings**

Central Sierra Plug-in Electric Vehicle Coordinating Council (CS-PEVCC) Meetings will occur once per quarter. Meetings are planned to be held on the third or fourth Thursday of the month and the meeting locations will rotate as much as possible. Additional meetings will be held as circumstances require. All CS-PEVCC members are expected to attend each meeting, to the extent feasible. TCTC will prepare and disseminate meeting agendas in advance to the members, along with appropriate briefing materials and reports. TCTC will also write and prepare minutes of each meeting.